

<p><b><u>Schengen visa</u></b> <b>for the spouse/parent/child of an EU/EEA citizen</b> <b>(Non-German)</b></p>
<p><b>General Information</b></p> <ul style="list-style-type: none"> <li>▪ The visa application can be submitted at the earliest six months prior to the planned trip.</li> <li>▪ Documents that are not issued in German or English must be submitted together with a translation.</li> <li>▪ Each visa application is reviewed individually. Therefore, the requested documents might vary. The Embassy reserves the right to request further documentation.</li> <li>▪ Submission of an incomplete application may lead to the refusal of your visa application.</li> <li>▪ Additional information for minor applicants on page 2.</li> </ul>

<p><b>Visa application checklist</b></p> <p><b>Please use the following checklist to make sure that your documents are complete.</b> <b>Please submit the documents listed below in according order.</b></p>		
Original required	Copy required	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Fully completed and signed <a href="#">application</a> including and <a href="#">signed declaration</a>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	One (1) recent biometric passport photo ( <a href="#">see specimen photos</a> )
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Signed passport meeting the following requirements: a. Its validity must exceed the duration of the intended stay in Germany by at least 3 months b. It must contain at least 2 blank pages c. It must have been issued (not extended!) within the past 10 years
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	US alien registration card or valid US resident visa (type A, E, F plus endorsed I-20, G, H, I, J plus J1 document, L, O, R)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Proof of address, e.g. valid driver's license, utility bill, lease
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Proof of relationship to the EU/EEA citizen: a. Marriage certificate and/or b. Birth certificate
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Passport of the EU/EEA citizen
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Confirmed flight (roundtrip)/travel reservations with the name of passengers (applicant and EU/EEA citizen)

→ more information on following page(s)

<b>Minors</b> under 18 years of age <b>additional documents</b>		
Original required	Copy required	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Fully completed and signed <a href="#">application</a> including and <a href="#">signed declaration</a>  Both parents must sign application unless one parent has sole custody or a residence order for the minor.
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Proof of sole custody (if one parent has sole custody) (e.g. birth certificate of child, adoption papers, court decision on custody)
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Passports from both parents (or the one that has sole custody)
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Birth certificate of the minor applicant If one parent is unable to appear at the interview, the minor child has to provide a notarized letter of travel consent issued by the parents with notarized signatures and passport copies

<b>Visa application fees</b>
<p><a href="#">Processing fee:</a> Payable in cash only. Conversion into USD is made based on the exchange rate at the time of the application.</p>

<b>Completeness of application</b>
<p>The application is complete: <input type="checkbox"/> Yes <input type="checkbox"/> No, the documents/information indicated above are lacking.</p>
<p><b>Declaration when application is not complete:</b> I have been informed that my application is not complete. I am aware that submitting an incomplete application can lead to the application being rejected. I would like to submit my application nevertheless.  _____ place, date, signature</p>
<p>This information sheet has been prepared with utmost care. It is intended to provide a point of reference to our clients but may not be fully applicable to every individual case. If you have further, more specific questions which are not answered by the information contained here nor on our website <a href="http://www.germany.info/visa">www.germany.info/visa</a>, please contact the German Embassy/Consulate General serving your U.S. home state.</p>