

Spouse / Child / Parents of EU-Citizens - CHECKLIST

Date of Travel:

Dear applicant, please, arrange the documents as per the following order for submission:

- Schengen visa application form duly signed;
- Passport size recent photograph (35 by 45 mm);
- Applicant's original passport - valid at least plus 3 months from the date of departure from Germany, no older than 10 years, must have at least two blank pages, must be signed;
- Copy of the passport data page;
- Recent proof of the applicant's current residence status in the US (utility bill, DL, lease agreement) plus one copy of this document;
- Original of valid US alien registration card (Green Card) or valid US resident visa (A, E, F (plus I-20), J (plus J1 attachment), G, H, I, L, O, R types,) plus 1 copy of the document;
- Original EU/EEA - national's passport and copy of the passport data page;
- Proof of relationship with EU citizen (Marriage Cert., Birth Cert.) plus one copy of the document;
- Proof of stay in Germany (ex. invitation or lease agreement from the inviting person);

Please note: *If you intend to travel on your own (without being accompanied by the EU citizen) at any time you must apply for a regular business, visitor or tourist visa, whichever applies. The regular visa fee will apply.*

Minors (under 18 years of age)

- Separate application form and documents for each child;

- Passport size photograph (35 by 45 mm);
- Application must be signed by both parents**, unless one parent has sole custody or a residence order for the minor. In this case, please provide proof of sole custody (e.g., birth certificate of the child, adoption papers, court decision on custody); original + one copy.
- Original passports from both parents and one copy of each passport;
- Original birth certificate of each child and one copy;
- In case one or both legal guardians are unable to appear at the interview, a notarized letter of travel consent issued by the parents or the parent with notarized signatures and passport copies must be provided.

Please note: *In individual cases, you may be required to provide additional information. This information is intended to provide a point of reference for our clients. Though we have attempted to give as thorough and accurate information as possible, its applicability may vary according to each individual's need, and therefore we cannot assume responsibility for its contents. Please ensure that your application documents are complete. Incomplete applications may result in rejection of the visa application.*

Documents provided must be translated into German or English language, if applicable.

Exempt from Embassy/Consulate visa fees:

- Spouses of EU citizens;
- Minor children (under age 21) when they receive child support from the EU citizen (or the non-EU spouse);
- Parents if they receive alimony from the EU citizen (or the non-EU spouse).

